

# **DETROIT BUSINESS INSTITUTE- DOWNRIVER**

22400 W. 7 Mile Rd.  
Detroit, MI 48219

## **2024-2025 CONSUMER INFORMATION SUPPLEMENT**

# ***Detroit Business Institute-Downriver Consumer Information Supplement***

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Additional consumer information may be viewed on the school's website at [www.dbidownriver.edu](http://www.dbidownriver.edu).

**DETROIT BUSINESS INSTITUTE-DOWNRIVER**  
**CAMPUS CRIME AND SECURITY INFORMATION**

In accordance with the guidelines set forth by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), all institutions that participate in Federal Student Financial Aid programs are required to maintain and disclose information about crime on or near their campuses.

Detroit Business Institute-Downriver (DBI-Downriver) has designated the School Director as the Campus Security Authority. Reporting crimes is on a voluntary, confidential basis. In order to ensure a safe environment, the institution encourages students and employees to report all police incidents, security or safety concerns to the School Director. The School Director is responsible to document the incident and report any crimes to local law enforcement agencies as required by law. All crimes committed on the campus by students, faculty or staff, may result in immediate dismissal.

The following crimes committed on the DBI-campus or within surrounding and adjacent areas will be reported to law enforcement agencies.

*Criminal Offenses*

Murder/Non-negligent manslaughter  
Negligent manslaughter  
Sex offenses - forcible  
Rape  
Fondling  
Sex offenses – non-forcible  
Incest  
Statutory rape  
Robbery  
Aggravated assault  
Burglary  
Motor vehicle theft  
Arson

*VAWA offenses*

Domestic violence  
Dating violence  
Stalking

*Hate Crimes*

Murder/Non-negligent manslaughter  
Rape  
Fondling  
Incest  
Statutory rape  
Robbery  
Aggravated assault  
Burglary  
Motor vehicle theft  
Arson  
Simple assault  
Larceny-theft  
Intimidation  
Destruction/damage/vandalism of prop.

*Arrests*

Weapons: carrying, possession, etc.  
Drug abuse violations  
Liquor law violations

### Referrals for disciplinary actions

Weapons: carrying, possession, etc.

Liquor law violations

Drug abuse violations

Notification of the availability of the School's Annual Campus Security report is made annually by October 1<sup>st</sup> to employees and enrolled students, prospective students and employers upon request, new enrolled students as part of the new student orientation.

## **SECURITY & ACCESS TO CAMPUS FACILITIES**

The institution is a commuter school and does not maintain off-campus facilities or student housing. The campus limits access to the facility to authorized personnel, enrolled students and visitors. Unauthorized visitors are not permitted on the campus.

Students do not have access to the facility unless, at a minimum, one staff person is available on-site during the specific hours of operation. The responsibility of campus security then rests with the staff person, who is authorized to conduct the opening and closing procedures for the school.

DBI-Downriver maintains a relationship with local police through collection of annual crime statistics and normal communications. The school's safety procedures are enhanced by regular police patrols at the campus location and by a high level of police rapidity to requests for community assistance.

## **CRIME AWARENESS AND PREVENTION**

All new employees and students are instructed on crime awareness during orientation, including a description of procedures for reporting criminal activity or an emergency. The information on crime awareness is readily available upon request and is updated and redistributed to all existing students and staff on an annual basis.

Students are required to follow security guidelines for their own personal and property safety and are encouraged to report any suspicious activity. Students performing externship or clinical practice off-campus are expected to practice an extension of the school's safety guidelines at the site as if they were on-campus. Students are also subject to adhere to the site's safety and security guidelines.

## ***CRIME INCIDENT REPORT***

The campus maintains a Daily Crime Log that records the date and time any crime occurs on campus. The School Director is responsible to make an entry into the Daily Crime Log within two business days of receiving the reported crime information. Only a law enforcement agency can make the determination that a reported crime did not occur. In such situations, the disposition is noted as “unfounded” and an addition to the entry will be made.

The Daily Crime Log includes the following information:

- Date the entry was completed
- Incident report date
- Date/time of crime
- General location of the crime
- Nature of the crime/complaint
- Disposition of the complaint, if available

The above information may be withheld if there is evidence that the release of the information would:

- Jeopardize an ongoing investigation or safety of an individual
- Cause a suspect to flee or evade detection
- Result in destruction of evidence

The Daily Crime Log is open to public inspection during normal business hours for the most recent 60-day period. Any portion of the log prior to 60-days must be made available within two business days of a request for public inspection.

## ***REPORTING CRIMES***

1. Students and employees should promptly report criminal acts to the School Director and/or local police departments.
2. Reporting crimes is on a voluntary, confidential basis.
3. The School Director is responsible to document any criminal acts, as well as reporting crimes to the local authorities as required by law.
4. The institution is required to make a timely warning to members of the campus regarding the occurrence of crimes that are considered to represent a threat to students and employees.

5. If there is an ongoing investigation of a crime that would jeopardize, cause the suspect to flee, risk the safety of the individual, or result in destruction of evidence, the timely warning may be delayed.

6. The crime statistics are collected by the institution and submitted to the Department of Education on an annual basis.

## ***DETROIT BUSINESS INSTITUTE-DOWNRIVER***

### ***SEXUAL OFFENSE POLICY***

DBI-Downriver has developed a program on sexual assault awareness to prevent the occurrence of sexual crimes. This information is provided to new students during orientation and to all employees at the time of hire. The institution promotes safety as a core of the program and strictly prohibits incidents of dating violence, domestic violence, sexual offenses and stalking. The program also focuses on the topic of “consent” as it relates to sexual activity and includes a variety of options for stepping up to stop sexual assault through bystander intervention.

The institution maintains a variety of information for students and employees that identifies the location of facilities that offer off-campus assault prevention programs and treatment centers for victims of sexual assault.

First Step, 44567 Pinetree Drive, Plymouth, MI

First Step, 4400 Venoy, Wayne, MI

24 Hour Help Line (734) 722-6800 or (888) 453-5900

Haven, P.O. Box 431045 Pontiac, MI

Telephone: (248) 334-1274 or Toll Free (877) 922-1274

Turning Point Inc., 158 S. Main Street, Mt. Clemens, MI (586) 463-4430

Telephone: (586) 463-4430

#### ***I. Sex Offenders***

The Campus Sex Crimes Prevention Act requires schools to disclose to its students the location of sex registries. Students at DBI-Downriver may access the State of Michigan Public Sex Offender Registry web site at [www.mipsor.state.mi.us](http://www.mipsor.state.mi.us) or telephone (517) 241-1806. The act also requires registered sex offenders to provide a notice to any campus or higher education in which the offender is employed, carries on a vocation or is a student.

## ***II. Sex Offenses***

If a sex offense occurs, the victim should immediately contact the School Director. Students have the option to report rape or sex offenses to law enforcement. The School Director will assist the student in reporting the offense, should the student select to do so.

Students who report dating violence, domestic violence, sexual assault or stalking to the institution, will be provided with a written explanation of their rights and options, regardless of whether the offense occurred on campus. They will also receive a written notification for counseling, health, mental health, victim advocacy, legal assistance, visa immigration assistance, student financial aid, and other services available within the institution or in the community.

In the event of an accusation of a sex offense, the complainant will provide a written complaint to the School Director within two days of the alleged offense. The School Director may select to meet with complainant to hear his/her account of the incident. A formal investigation may be initiated at which time the accused will meet with the School Director and submit a written statement (generally provided within five business days) in response to the allegations.

A determination will be made whether to proceed with an internal disciplinary proceeding, based on sufficient information to believe sexual misconduct may have occurred. Both parties are entitled to have one individual accompany them during the disciplinary proceeding. Both parties are given timely and equal access to information that will be utilized within informal or formal disciplinary meetings and hearings.

## ***II. Disciplinary Proceedings***

The Higher Education Opportunity Act (HEOA) requires schools to disclose, upon request to the victim of a crime of violence or a non-forcible sex offense, the written results of any disciplinary hearing related to the offense conducted by the campus against the student who is the alleged perpetrator of the crime or offense.

The results of an institutional disciplinary hearing determine whether a student or employee committing an allegation of dating violence, domestic violence, sexual assault or stalking, will be subject to disciplinary action imposed by the school. The sanctions imposed may include attendance at a mandatory counseling treatment center, discharge from employment or expulsion from school.

**DETROIT BUSINESS INSTITUTE-DOWNRIVER**

**CAMPUS SECURITY STATISTICAL REPORT**  
***By the Reporting year (data is from the previous year)***

	2021	2022	2023	2024	2025
Murder/Non-negligent manslaughter	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0
Sex offenses-forcible	0	N/A	N/A	N/A	N/A
Rape	N/A	0	0	0	0
Fondling	N/A	0	0	0	0
Sex offenses-Non-forcible	0	N/A	N/A	N/A	N/A
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	2	2
Aggravated assault	0	1	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0

**HATE CRIMES**

	2021	2022	2023	2024	2025
Murder/Non-negligent manslaughter	0	0	0	0	0
Sex offenses-forcible	0	0	0	0	0
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Sex offenses-Non-forcible	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0



Aggravated assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple assault	0	0	0	0	0
Larceny-theft	0	0	0	0	0
Intimidation	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0

### ARRESTS

	2021	2022	2023	2024	2025
Weapons: carrying, possessing, etc.	0	1	1	0	0
Drug abuse violations	0	0	0	0	0
Liquor law violations	0	0	0	0	0

### DISCIPLINARY ACTIONS

	2021	2022	2023	2024	2024
Weapons: carrying, possessing, etc.	0	0	0	0	0
Drug abuse violations	0	0	0	1	1
Liquor law violations	0	0	0	0	0

### INCIDENTS REPORTED

	2021	2022	2023	2024	2025
Domestic violence	0	0	0	0	1
Dating violence	0	0	0	0	1
Stalking	0	0	0	0	0

### UNFOUNDED CRIMES

2021	2022	2023	2024	2025
N/A	0	0	0	0

Title IX coordinator for the 2024-25 Campus Safety and Security Survey:  
Jayaa Singh, Director, [jsingh@dbidownriver.edu](mailto:jsingh@dbidownriver.edu) (734) 479-0660 ext. 12

## ***Student Outcomes***

### ***Practical Nurse Program***

The following statistics reflect the student outcomes reported in the Annual Report submitted to our accrediting agency ACCSC for the past two years. The statistics for the 2025 reporting year are based on students starting classes between October 2022 and September 2023, 2024 reporting year are based on students starting classes between October 2021 and September 2022 and 2023 reporting year are based on the students starting classes between October 2020 and September 2021.

#### **Graduation Rates**

Reporting Year	Number of students who began the program	Number of students graduating within 150% of the program length	Graduation Rate
2025	98	77	79%
2024	60	55	92%
2023	70	69	99%

#### **Employment Rates**

Reporting Year	Number of graduates completing the program within 150% of the program length	Number of waivers (1)	Number of graduates available for placement	Number employed in field	Employment Rate
2025	77	-	77	63	82%
2024	55	-	55	45	82%
2023	69	-	69	59	86%

#### **NCLEX - PN License Examination Pass Rates**

Reporting Year	Number of graduates taking exam	Number who passed exam	Number who failed exam	Pass Rate
2025	73	47	26	64%
2024	52	39	13	75%
2023	68	51	17	75%

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<sup>1</sup>(1) Waivers include: continuing education, death, incarceration, active military deployment, medical condition that prevents employment and international students who have returned to their country of origin.

# **EMERGENCY ACTION, EVACUATION, LOCK DOWN AND FIRE PREVENTION PLAN**

## **Emergency Action, Evacuation, Lockdown and Fire Prevention Statement**

The Emergency Action, Evacuation, Lockdown and Fire Prevention Plan outlines the institution's procedures for carrying out the functions of the EALFP plan. It is the primary goal of Detroit Business Institute-Downriver to provide a safe and secure environment for the students, faculty and staff members.

The plan assigns roles and responsibilities to individuals who are directly responsible for emergency response and support services and provides a structure for coordination and activation essential resources.

### **I. Purpose**

This plan establishes the procedures for the safe and orderly evacuation of the Detroit Business Institute in the event of a fire or other emergency requiring immediate evacuation. The plan ensures compliance with NFPA Life Safety Code, OSHA standards, and local fire department requirements.

### **II. Emergency Response Team**

The director of the institution is assigned to carry out the established responsibilities of the Incident Commander. The Incident Commander will assess the type and scope of the emergency and if necessary activate other members of the ERT and supervise the activities.

The Operations Officer oversees the implementation of the response procedures to an emergency or emergency evacuation and oversees that all emergency response related activities are conducted in an appropriate and safe manner. The Admissions

Representative at the institution is appointed the position of on-site Operations Officer.

Emergency Team Leaders are trained, faculty members, who support the Operations Officer during the implementation of emergency procedures or emergency evacuation.

### III. Building Description

- **East Block:** Three floors (Basement, 1st Floor, 2nd Floor).
- **West Block:** Two floors (Basement, 1st Floor).
- **Egress:** Both buildings have **stairwells at the east and west ends**, with exits leading outdoors. The West Block also has a **main front entrance** (1st floor, south side).

### IV. Evacuation Routes In Case of Emergency

#### East Block

- **Basement, 1st Floor, 2nd Floor:**
  - Occupants use the **nearest stairwell (east or west end)**.
  - **North Exits → Red Zone (North Assembly).**
  - **South Exits → Blue Zone (South Assembly).**

#### West Block

- **First Floor:**
  - **Main Entrance (middle, south side)** is the **primary exit** for first-floor occupants. All evacuees using this exit proceed directly to the **Blue Zone (South Assembly)**.
  - Occupants near east/west stairwells may also exit directly outdoors. East stair leads to **North Assembly (Red Zone)**; West stair leads to **South Assembly (Blue Zone)**.
- **Basement:**
  - Occupants shall use the **nearest stairwell (east or west end)**.
  - **East Stairwell → North Exit → Red Zone (North Assembly).**
  - **West Stairwell → Main Entrance Exit → Blue Zone (South Assembly).**

## V. Assembly Areas

- **Red Zone (North Assembly):** DBI Park on the Parking lot side on north side of campus.
- **Blue Zone (South Assembly):** Sidewalk/lot on 7 Mile Rd facing side of campus, near main entrance.
- Both zones are a minimum of 50 feet from the building and clearly marked on evacuation maps.

## VI. Fire Safety Equipment

- **Fire Alarm Pull Stations:** Located near exits and stairwells.
- **Fire Extinguishers:** Installed in corridors and near high-risk rooms (kitchen, multipurpose rooms).

Students will be accounted for by their instructors. They are to remain outside the building until further instructions are given by the Operations Officer.

## VII. Emergency Evacuation and Lockdown Procedures

### **Incident Commander (IC):**

- Calls 911, if necessary
- Determines if students and site personnel should be evacuated to a safe area within the premises, outside the building to a relocation center
- Activates the Emergency Response Team (ERT)
- Notifies each Emergency Team Leader verbally, in trained wording, of an emergency or emergency evacuation
- Directs Emergency Team Leader to follow lockdown procedures if deemed necessary
- Remains in charge until the emergency is relieved

### **Operations Officer:**

- Monitors implementation of establishes procedures during evacuation
- Ensures that individuals requiring extra assistance are accommodated
- Relates any incidents of critical importance to the Incident Commander
- Ensures all persons remain in a safe area until notified by the IC that the

emergency has ended

**Emergency Team Leader:**

- Directs students to follow evacuation or lockdown procedures announced by the IC
- Allows no one to remain in the classrooms
- Take class roster
- Take roll when safely outside
- Immediately notify Operations Officer of any missing student
- Remain with the students unless relieved by another Emergency Team Leader
- If evacuated to relocation center, take roll again

**Evacuation Instructions**

- ⇒ **When alarm sounds:** Stop all activities immediately.
- ⇒ **Close doors** behind you but do not lock.
- ⇒ **Proceed to nearest exit** (follow illuminated Exit signs).
- ⇒ **Use stairwells** — elevators must not be used.
- ⇒ **Assist persons with disabilities** (evacuation chairs to be staged near stairwells).
- ⇒ **Report to assembly point** and remain until accounted for.
- ⇒ **Do not re-enter** until “All Clear” is given by Fire Department.

**COST OF ATTENDANCE 2023-2024 AWARD YEAR**

**Day School**

<u>Course</u>	<u>Length</u>	<u>Tuition*</u>
Practical Nurse	45 Weeks	\$30,816

\*The tuition cost includes the use of all books, uniforms, stethoscope and a laptop/Chromebook.

In addition to the course cost, each practical nurse student entering Detroit Business Institute-Downriver will be charged a \$125 application fee.

The breakdown below is the cost of attendance by academic years.

### PRACTICAL NURSE – DAY SCHOOL

2024-2025 Dependent Students		2024-2025 Independent Students	
1st Academic Year		1st Academic Year	
Tuition	\$20,544.00	Tuition	\$20,544.00
Food & Housing	\$3,297.00	Food & Housing	\$6,615.00
Other	\$3,297.00	Other	\$3,297.00

<b>Total Expenses</b>	<b>\$27,138.00</b>	<b>Total Expenses</b>	<b>\$30,456.00</b>
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2nd Academic Year		2nd Academic Year	
Tuition	\$10,272.00	Tuition	\$10,272.00
Food & Housing	\$1,413.00	Food & Housing	\$2,835.00
Other	\$1,413.00	Other	\$1,413.00

<b>Total Expenses</b>	<b>\$13,098.00</b>	<b>Total Expenses</b>	<b>\$14,520.00</b>
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1<sup>st</sup> Academic Year = 7 month budget

2<sup>nd</sup> Academic Year = 3 month budget

### OFFICE HOURS

The administrative office is normally open Monday through Friday from 8:00 a.m. until 4:30 p.m.

### VOTER REGISTRATION

The State of Michigan requires voters to be registered at least thirty days prior to the election day. Voter registration forms are available online at

<https://webapps.sos.state.mi.us/mvic>.

<https://mvic.sos.state.mi.us/RegisterVoter>

<https://mvic.sos.state.mi.us/>