

DETROIT BUSINESS INSTITUTE-DOWNRIVER CAMPUS CRIME AND SECURITY POLICY

In accordance with the guidelines set forth by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), all institutions that participate in Federal Student Financial Aid programs are required to maintain and disclose information about crime on or near their campuses.

Detroit Business Institute-Downriver (DBI-Downriver) has designated the School Director as the Campus Security Authority. Reporting crimes is on a voluntary, confidential basis. In order to ensure a safe environment, the institution encourages students and employees to report all police incidents, security or safety concerns to the School Director. The School Director is responsible to document the incident and report any crimes to local law enforcement agencies as required by law. All crimes committed on the campus by students, faculty or staff, may result in immediate dismissal.

The following crimes committed on the DBI-campus, or within surrounding and adjacent areas, will be reported to law enforcement agencies.

Criminal Offenses

Murder/Non-negligent manslaughter
Negligent manslaughter
Sex offenses - forcible
Rape
Fondling
Sex offenses – non-forcible
Incest
Statutory rape
Robbery
Aggravated assault
Burglary
Motor vehicle theft
Arson

Hate Crimes

Murder/Non-negligent manslaughter
Rape
Fondling
Incest
Statutory rape
Robbery
Aggravated assault
Burglary
Motor vehicle theft
Arson
Simple assault
Larceny-theft
Intimidation
Destruction/damage/vandalism of prop.

VAWA offenses

Domestic violence
Dating violence
Stalking

Arrests

Weapons: carrying, possession, etc.
Drug abuse violations
Liquor law violations

Referrals for disciplinary actions

Weapons: carrying, possession, etc.
Liquor law violations
Drug abuse violations

Notification of the availability of the School's Annual Campus Security report is made annually by October 1st to employees and enrolled students, prospective students and employers upon request, new enrolled students as part of the new student orientation.

SECURITY & ACCESS TO CAMPUS FACILITIES

The institution is a commuter school and does not maintain off-campus facilities or student housing. The campus limits access to the facility to authorized personnel, enrolled students and visitors. Unauthorized visitors are not permitted on the campus. Students do not have access to the facility unless, at a minimum, one staff person is available on-site during the specific hours of operation. The responsibility of campus security then rests with the staff person, who is authorized to conduct the opening and closing procedures for the school.

DBI-Downriver maintains a relationship with local police through collection of annual crime statistics and normal communications. The school's safety procedures are enhanced by regular police patrols at the campus location and by a high level of police rapidity to requests for community assistance.

CRIME AWARENESS AND PREVENTION

All new employees and students are instructed on crime awareness during orientation including a description of procedures for reporting criminal activity or an emergency. The information on crime awareness is readily available upon request and is updated and redistributed to all existing students and staff on an annual basis.

Students are required to follow security guidelines for their own personal and property safety and are encouraged to report any suspicious activity. Students performing externship or clinical practice off-campus are expected to practice an extension of the school's safety guidelines at the site as if they were on-campus. Students are also subject to adhere to the site's safety and security guidelines.

CRIME INCIDENT REPORT

The campus maintains a Daily Crime Log that records the date and time any crime occurs on campus. The School Director is responsible to make an entry into the Daily Crime Log within two business days of receiving the reported crime information. Only a law enforcement agency can make the determination that a reported crime did not occur. In such situations the disposition is noted as "unfounded" and an addition to the entry will be made.

The Daily Crime Log includes the following information:

- Date the entry was completed
- Incident report date
- Date/time of crime
- General location of the crime
- Nature of the crime/complaint
- Disposition of the complaint, if available

The above information may be withheld if there is evidence that the release of the information would:

- Jeopardize an ongoing investigation or safety of an individual
- Cause a suspect to flee or evade detection
- Result in destruction of evidence

The Daily Crime Log is open to public inspection during normal business hours for the most recent 60-day period. Any portion of the log prior to 60-days must be made available within two business days of a request for public inspection.

REPORTING CRIMES

1. Students and employees should promptly report criminal acts to the School Director and/or local police departments.
2. Reporting crimes is on a voluntary, confidential basis.
3. The School Director is responsible to document any criminal acts, as well as reporting crimes to the local authorities as required by law.
4. The institution is required to make a timely warning to members of the campus regarding the occurrence of crimes that are considered to represent a threat to students and employees.
5. If there is an ongoing investigation of a crime that would jeopardize, cause the suspect to flee, risk the safety of the individual, or result in destruction of evidence, the timely warning may be delayed.
6. The crime statistics are collected by the institution and submitted to the Department of Education on an annual basis.

DETROIT BUSINESS INSTITUTE-DOWNRIVER SEXUAL OFFENSE POLICY

DBI-Downriver has developed a program on sexual assault awareness to prevent the occurrence of sexual crimes. This information is provided to new students during orientation and to all employees at the time of hire. The institution promotes safety as a core of the program and strictly prohibits incidents of dating violence, domestic violence, sexual offenses and stalking. The program also focuses on the topic of "consent", as it relates to sexual activity and includes a variety of options for stepping up to stop sexual assault through bystander intervention.

The institution maintains a variety of information for students and employees that identifies the location of facilities which offer off-campus assault prevention programs and treatment centers for victims of sexual assault.

First Step, 44567 Pinetree Drive, Plymouth, MI 48170 (734) 416-1111
First Step, 4400 Venoy, Wayne, MI 48184 (734) 722-1772
24 Hour Help Line (734) 722-6800 or (888) 453-5900
Haven, 801 Vanguard Drive, Pontiac, MI 48341
24 Hr. Crisis and Support Line (248) 334-1274 or Toll Free (877) 922-1274
Turning Point, Inc., 158 S. Main Street, Mt. Clemens, MI (586) 463-4430

I. Sex Offenders

The Campus Sex Crimes Prevention Act requires schools to disclose to its students the location of sex registries. Students at DBI-Downriver may access the State of Michigan Public Sex Offender Registry web site at www.mipsor.state.mi.us or telephone (517) 241-1806. The act also requires registered sex offenders to provide a notice to any campus or higher education in which the offender is employed, carries on a vocation or is a student.

II. Sex Offenses

If a sex offense occurs, the victim should immediately contact the School Director. Students have the option to report rape or sex offenses to law enforcement. The School Director will assist the student in reporting the offense, should the student select to do so.

Students who report dating violence, domestic violence, sexual assault or stalking to the institution, will be provided with a written explanation of their rights and options, regardless of whether the offense occurred on campus. They will also receive a written notification for counseling, health, mental health, victim advocacy, legal assistance, visa immigration assistance, student financial aid, and other services available within the institution or in the community. The institution will revise an academic schedule for a student as a protective measure, provided a reasonable change can be implemented.

In the event of an accusation of a sex offense, the complainant will provide a written complaint to the School Director within two days of the alleged offense. The School Director may select to meet with complainant to hear his/her account of the incident. A formal investigation may be initiated at which time the accused will meet with the School Director and submit a written statement (generally provided within five business days) in response to the allegations.

A determination will be made whether or not to proceed with an internal disciplinary proceeding, based on sufficient information to believe sexual misconduct may have occurred. Both parties are entitled to have one individual accompany them during the disciplinary proceeding. Both parties are given timely and equal access to information that will be utilized within informal or formal disciplinary meetings and hearings.

II. Disciplinary Proceedings

The Higher Education Opportunity Act (HEOA) requires schools to disclose, upon request to the victim of a crime of violence or a non-forcible sex offense, the written results of any disciplinary hearing related to the offense conducted by the campus against the student who is the alleged perpetrator of the crime or offense.

The results of an institutional disciplinary hearing determine whether a student or employee committing an allegation of dating violence, domestic violence, sexual assault or stalking, will be subject to disciplinary action imposed by the school. The sanctions imposed may include attendance at a mandatory counseling treatment center, discharge from employment or expulsion from school.

**DETROIT BUSINESS INSTITUTE-DOWNRIVER
CAMPUS SECURITY STATISTICAL REPORT**

	2016	2017	2018
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

HATE CRIMES

	2016	2017	2018
Murder/Non-negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

ARRESTS

	2016	2017	2018
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

DISCIPLINARY ACTIONS

	2016	2017	2018
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

INCIDENTS REPORTED

	2016	2017	2018
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0

UNFOUNDED CRIMES

2016	2017	2018
0	0	0

Title IX coordinator for the 2018 Campus Safety and Security Survey:
Paula Severinski, Director, pseverinski@dbidownriver.edu (734) 479-0660 ext. 12

Updated 9/19